

**FORWARDING CERTIFICATE**

***(This Certificate should not be filled in by the applicant. It should be filled In by the Head of the Institution in which the applicant is a student for 200 -200 )***

1. Name of the student (in BLOCK LETTERS) :
2. Name of the examination passed :
3. Year of passing :
4. Mark secured by the student and maximum marks :
5. Percentage of marks :
6. Class to which admitted :
7. Whether the student is residing in an approved Hostel? if so, Hostel Certificate should be attached. :
8. The date on which the student joined the Institution for the academic year 200 -200 :  
.....  
Date
9. The month and year in which the Annual University Examination will ordinarily be over for the present class. :

Certified that the above particulars furnished have been verified by me and found correct. The application form has also been scrutinized and found to be in order and the candidate deserves to avail scholarship.

Place :

Date : ***Signature of the Principal / Registrar***

(Office Seal)

GOVERNMENT OF PUDUCHERRY

**DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION**

(Department of Education)

This statement of particulars should be handed over to the Head of the Institution joined by the student. The Head of the Institution will forward it to the Director of Collegiate and Technical Education, Puducherry.

Passport size  
photograph  
to be pasted here

**APPLICATION FOR PUDUCHERRY STATE POST MATRIC SCHOLARSHIP/  
FINANCIAL ASSISTANCE TO P.G STUDENTS**

- I. Each item should be read carefully before the form is filled in. No change will be permitted after it has been submitted. If any entry is found to be incorrect, the scholarship, if awarded, will be liable to be cancelled forthwith.
- I. Incomplete statement or statements received after the prescribed date will not be considered.
1. Name in full stating whether Shri/Smt./Kum :  
(in BLOCK LETTERS)
2. (a) Exact date of birth (in Christian era) :  
(b) Place, District and State of birth :  
Nationality and Resident Certificate  
to be attached)
3. Father's name, or if father is not alive, the  
guardian's name—  
(a) Name in full :  
(b) Present home address :

- (c) Permanent home address :
- (d) Profession, stating designation (if any) and address :
4. Whether father/guardian is a citizen of India? :
5. Total monthly income of both parents (See Note 4 Income Affidavit *pro forma*). If, however, the applicant's father is dead the income of the widowed mother should be mentioned. If the applicant's father and mother are both dead and he/she is looked after and supported by a guardian, then the income of the scholar alone from property, share or any other source should be mentioned. An Income Affidavit as in the form enclosed should be Produced in support of this column :
6. Particulars of School/College/Institution last attended :

Name of School/ College/Institution	Date of entry	Date of leaving	Year	Remarks, if <b>any</b>
(1)	(2)	(3)	(4)	(5)

7. (a) Name of the last examination passed :
- (b) Year of passing :
- (c) Name of the Authority (Board or University) which conducted the Examination taken by the applicant Together with the place where its headquarters :

- (d) Roll No. :
- e) Total number of marks for the examination  
As a whole including the marks in  
the optional paper/papers If these are  
counted by Board, University in awarding  
division (Attested copy of the  
marks sheet should be attached)
- f) Percentage of marks obtained in the :  
aggregates
- g) Rank secured in the examination :
8. (a) If the candidate is in receipt of any :  
scholarship or scholarships from a State  
Government or any other institution or  
persons, particulars should be given  
including the monthly rate and date from  
which the scholarship is being drawn.
- b) The candidate should indicate, the :  
Scholarship scheme out of those  
mentioned below under which  
he/ she wishes to be considered  
or which he / she wishes to continue  
to avail—
- 1) Financial Assistance to P.G :  
Students
- (2) Puducherry State Post-Matric :  
Scholarship Scheme
- (3) National Scholarship for the :  
Children of School Teachers
9. (a) Name and address of the institution :  
where the scholar has been admitted
- b) Course of study :
- c) Duration of the course :
- (d) Whether hosteller? (if so, Hosteller :  
certificate should be attached)

10. List of enclosures sent with the statement  
(Please strike out that which is not applicable)—

- (a) Income Affidavit and Schedule :  
(Calculation of income to be attached  
in case of salaried persons only)
- (b) Attested copy or mark sheet for the :  
last Board / University Examination
- (c) Certificate from Principal /Warden of :  
the Hostel regarding stay in Hostel
- (d) Nationality and Residence Certificate :

Certified that the statements made by me in this form is correct.

I declare that in case, I am selected for a scholarship I shall devote my full time to the course of study,  
and that I shall not receive another scholarship from any other source.

Place :

Date :

***Signature of the Student***

*Countersigned*

***Signature of the Head of Institution***

**INCOME AFFIDAVIT**

**Declaration of Income for the Year 200 —200 ( Ending on 31<sup>st</sup> March of a Year)  
for Purposes of Scholarships Granted under the Scheme**

.....  
I,..... (Name of Father/Mother) Son/daughter  
of Thiru/Tmt.....at present residing at.....  
.....solemnly affirm and say as follows:

1. That my son/daughter/dependant Thiru/Selvi.....  
(Name of student) who is applying for the grant of fresh scholarship under the scheme.....  
.....  
is studying in.....

(Here give the name of the Institution)

2. That my annual income in the preceding year ending the 31" March 200 !s Rs.....  
(Rupees.....)as per details furnished In the  
Schedule hereunder written. I also affirm that particulars of property held by me are as shown in the Schedule  
and that I have correctly indicated the amount on various taxes, cesses and land revenue paid by me. I make  
myself personally responsible for the facts and figures furnished.

3. That the statements made in the foregoing paragraphs are true to my knowledge.

4. That I further undertake that in the event of the particulars given in this declaration being  
found to be false, I shall refund to the President of India double the amount of the scholarship paid to the said  
scholar and Government's decision on whether the declaration of particulars is false shall be final and binding on  
me.

**SCHEDULE**

**Signature**

**Signature of Executive Magistrate**

Name in full

(To be signed in the presence of Executive Magistrate who affixes his seal and signature)

*Signature of parent of scholar.*

- M.S. : (1) Total Income of the family should include Income of father, mother and the scholar and of no other Members though they may be earning.
- (2) If father. Is dead then mother's income will be shown along with the income, if any in the scholar's own name from shares, property etc.
- (3) If both father and mother of the scholar are deceased, then the income, \*f any, in the scholar's name only will be shown and not the income of any guardian who may be supporting the scholar.
- (4) A detailed break-up from the annual emolument shown under colum No. IV (Salaries drawn) as required against the column should Invariably be furnished.

**Check List for Scrutiny of Applications for the Award of Scholarship under  
Puducherry State Post Matric Scholarship  
Financial Assistance to P.G Students**

1. Name of the student :
2. Class :
3. Name of the Institution where studying at present. :
4. (a) Qualifying examination :
- (b) Whether the individual has passed the above examination prior to this year? (If so, his/her application **should be rejected** at the level of Institution) :
5. Total aggregate marks :
6. Percentage obtained in the above examination: (Applications of those who have received less than 60% should be rejected at the level of Educational Institution).
7. Name of the scholarship applied for :
8. Whether the applicant is already in receipt of: any other scholarships, *i.e.* scholarship in Non-Hindi Speaking State/Financial Assistance to P.G. students and Perunthalaivar Kamarajar Financial Assistance to CENTAC Sponsored candidates? (If so, application should be rejected at the level of Institution).
9. Whether the following enclosures attached to the applications? :
  - (i) Income Affidavit and Schedule of Property / Source of Income. :
  - (ii) Attested copy of Marks Sheet for the last Board/University Examination. :
  - (iii) Certificate from Principal/Warden of the Hostel, regarding stay in Hostel. :
  - (iv) Nationality and Residence Certificate :
10. Whether all the columns of the application duly filled or not? :
11. Remarks :

**Signature of the Head of Institution.**



<b>Name of the Student</b>	
<b>Mobile Number</b>	
<b>Phone Number</b>	
<b>Aadhaar Enrolment Number</b>	
<b>E-mail Address</b>	