



GOVERNMENT OF PUDUCHERRY
**KANCHI MAMUNIVAR GOVERNMENT INSTITUTE FOR
POSTGRADUATE STUDIES AND RESEARCH
(AUTONOMOUS)-Third Term**
(AFFILIATED TO PONDICHERRY UNIVERSITY)

“A COLLEGE WITH POTENTIAL FOR EXCELLENCE”
RE-ACCREDITED BY NAAC WITH “B++”(Third Cycle)
56th POSITION IN ALL INDIA NIRF RANKING 2020
AIRPORT ROAD, LAWSPET, PUDUCHERRY – 605008

Admission to
Postgraduate Degree Programmes

PROSPECTUS



2021-2022

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1. PROFILE OF THE INSTITUTE

Kanchi Mamunivar Government Institute for Postgraduate Studies and Research (KMGIPSR), Puducherry is a Government Institution run by the Department of Education, Government of Puducherry, Puducherry, started in 1989 with the objective of imparting higher education at the Postgraduate and Research level to the urban and rural society at an affordable cost. Being affiliated to Pondicherry University, it offers 16 PG Programmes and 8 Ph.D. Programmes in Arts, Humanities, Commerce, and Science disciplines. Since 1993, this Institute has been recognized under 2f and 12B of the UGC Act, 1956.

In the first cycle, NAAC accredited this Institute at B++ Grade in 2005 and was re-accredited at “A” Grade in the second cycle in 2013. In the third cycle, the Institute was accredited at B++ Grade in 2019 and also was ranked at 56th position in 2020 by NIRF among all the Arts and Science Colleges in India. The University Grants Commission (UGC) had conferred Autonomous Status on this Institute for a term of six years from 2007-08 to 2012-13 and extended the status for the second term till 2018-19. The UGC has extended Autonomy for the third term till 2024. Further, the Institute was bestowed with the status of “College with Potential for Excellence” for a period of five years from 2009-10 to 2013-14(Phase-I) and got this status extended for a period of another five years up to 2018-19(Phase-II) and Third Term is under progress.

Since the conferment of the Autonomous status in 2007, the Institute has made remarkable changes in the curriculum and syllabus, incorporating the latest developments in Science & Technology, Soft Computing, Artificial Intelligence & Machine Learning, Big Data and Cloud Computing, Taxation Laws, Government Policy, Industrial Policy, etc. which helped the PG students to compete with the students of other quality higher learning institutions of national as well as international repute across the states in India and elsewhere. The Institute has made a paradigm shift in the curriculum by adopting “Choice Based Credit System” (CBCS) since 2012-13, which enabled both the students and teachers to be more vibrant and versatile in improving the standard and quality of knowledge and skills. The revised CBCS has been implemented from 2019-20 with Soft and Hard Core courses together with Non-Audit Courses for students’ skill Development. The autonomy of evolving pedagogy helped the Institute to match the need of the industry with the employment market at large thereby enabling the students to enjoy the benefits of Industry-Institute Interface. This has paved the way for more number of industrial visits and internships that form an important part of the curriculum.

The Village Adoption Programme, which forms part of the Institute’s extension programme, has resulted in creating awareness among the stakeholders on issues relating to health and environment. The Institute has signed good number of Memorandum of Understanding (MoU), without financial implications help many students to improve their skills. The Academy for Competitive Examinations and NET takes care of coaching and guiding the students for National Eligibility Test (UGC-NET & CSIR-NET) and other competitive examinations. As a result of a higher positive perception of the public on the Institute, the students’ strength has increased considerably in recent years.

Many student and society-friendly activities have been carried out. To mention a few, growing rare, Herbal and medicinal plants on the campus, Language Laboratory, incinerator facility, Wi-Fi connectivity, CCTV surveillance, an eco-sensitive garden, a fish pond and a natural habitat to shelter birds and pet animals. National Level-funded projects are being undertaken by this Institute. The Institute has permanent faculties as per the UGC regulations. Research papers are being published in high impact factor of UGC-CARE listed journals with Web of Science and Scopus indexed. Consistently, the result percentage hovers around 95%. Most of our PG students on completion of their programmes are suitably placed in various institutions and industries and some of them pursue further higher studies like research and post-doctoral research.

2. PROGRAMMES OFFERED

Sl. No.	Name of the Degree and Specialization	No. of Seats
1	M.A. Tamil	50
2	M.A. English	50
3	M.A. French	30
4	M.A. Economics	50
5	M.A. History	40
6	M.Sc. Mathematics	50
7. (a)	M.Sc. Physics	40
7. (b)	M.Sc. Physics (Karaikal Campus)*	20
8	M.Sc. Chemistry	40
9	M.Sc. Botany	40
10	M.Sc. Zoology	40
11	M.Sc. Computer Science	60
12	M. Com. (General)	60
13	M.Sc. Statistics	20
14	# *M.Sc. (Home Science) Food Service Management and Dietetics	30
15	# *M.Com. (Corporate Secretaryship)	60
16	M.T.T.M. (Master of Tourism & Travel Management)	30
TOTAL		710

* Subject to approval by the Governing Body/Govt. of Puducherry.

Only women are eligible to apply.

3. PROCEDURE FOR ADMISSION

- (1) Candidates will be selected for admission based on aggregate marks in all semesters (**Only Part III subject marks**) except the final semester marks.
- (2) Candidates shall submit **application forms** separately for each programme.
- (3) Once admitted to a particular programme, candidates shall not be allowed to move from one programme to another, unless they applied for it.
- (4) Applications complete in all respects and with all the necessary certificates, etc. (as specified in the Application Form) **should be submitted to the Office of the DIRECTOR, KMGIPSR.**
- (5) Applications duly filled in can be submitted in person or deposited in the Box kept for that purpose at the Institute Office or sent by Speed Post so as to reach the Office of the Director on or before the date specified. Candidates can also download Application Forms from the **Institute's Website** and submit the filled-in application (hard copy) along with the necessary enclosures including the prescribed application fee by Speed Post or in person.
- (6) Applications received after the date prescribed by the Institute will be superscribed as **Late Application** and can be considered only after all the applications submitted in time for a particular programme and a particular category have been exhausted.
- (7) As soon as applications are received, intimation will be sent to the applicants giving the registration number, which should be quoted in all their subsequent correspondence regarding admission. Enquiries will not be attended to unless the registration number is quoted.
- (8) Within 15 days after the last date for receipt of applications, the General List of candidates who have applied for admission will be displayed on the Notice Board/Institute's Website giving the particulars of Registration Number, Name, Category, Percentage of marks and programme applied for checking the correctness of data entered.
- (9) Candidates will be selected for admission strictly in accordance with the selection criteria specified in the prospectus and the final list will be displayed on the Notice Board/Institute's Website.
- (10) After the preparation of the final merit list, counselling slips will be sent to all the eligible candidates. Hence **candidates are requested to down load the Address slip, fill it and submit along with Application form.**
- (11) A candidate eligible for any reservation is also eligible for admission under open merit or resident merit as the case maybe.
- (12) If a candidate is absent for counseling for a particular programme, his/her name will be deleted from the list of candidates for that particular programme. However, he/she will be considered for other programmes, if any applied for.

Filled-in-Application should be sent to:

**The Director
Kanchi Mamunivar Govt Institute for Postgraduate Studies and Research
Airport Road, Lawspet,
Puducherry- 605 008.**

- (13) Candidates may be required to attend a selection counselling at the Institute at their own expense. The Office of the Director will intimate the date and time of the counselling to candidates. Candidates, if provisionally selected at the counselling, should pay the prescribed fees immediately. **For SC/ST Candidates G.O.Ms.No.08/Wel(SCW)2020-21/3808, dated 04/01/2021 will apply for remittance of Fees.**
- (14) If there are seats after the first counselling, **a second list will be prepared deleting the names of candidates who were absent for the first counselling.** Selection memos will be sent to the candidates selected in the second list.
- (15) **Certificates*to be produced in original at the time of counselling:**
- Transfer Certificate
 - Conduct Certificate from the Head of Institution last attended
 - Mark Sheet or Grade Sheet of the qualifying examination
 - Nationality Certificate
 - Residence Certificate
 - Community Certificate
 - Relevant certificates in support of the claim for reservation under different categories (Persons with Disabilities (PWD)/Freedom Fighter/ Wards of Ex-Servicemen(ESM)/Sports)
 - Two recent passport size photographs

Note: THE INSTITUTE WILL NOT BE RESPONSIBLE FOR ANY POSTAL DELAY IN THE DELIVERY OF COUNSELLING MEMORANDUM OR ANY OTHER COMMUNICATION.

4. TENTATIVE SCHEDULES FOR ADMISSION TO VARIOUS PROGRAMMES

Sl. No.	Particulars	Tentative Date
1	Release of Advertisement for PG Degree Programmes Admission 2021-22	30 th July 2021 onwards
2	Issue & Submission of Applications with Mark Sheets from Semester-I to Semester-V	30 th July 2021 onwards
3	Last date for submitting duly filled Application	Within one week from the date of declaration of results for FIFTH semester by Pondicherry University
4	Publication of Merit List	will be notified later
5	Provisional Admission**	will be notified later
6	Last date for Submission of Semester-VI Mark Sheet	will be notified later
7	PG First Year classes commence on	will be notified later

*The Govt of Puducherry guidelines for time limit will be followed strictly for renewal and submission of Residence, Community and other relevant certificates.

**The provisional admission shall be completed while the applicants are still studying the final semester. The provisional admission can be cancelled and 100% of the admission fees will be refunded if a student fails to meet the minimum eligibility criteria. If a candidate gets a provisional admission and joined to a PG Degree programme but fails to continue, he or she shall have to forgo his/her admission fees.

5. APPLICATION, PROCESSING AND COUNSELLING FEES (Non-Refundable)

Sl. No.	Programmes	Amount	
		SC/ST	Others
1	For all PG Programmes	Rs.50/-	Rs.100/-

6. AGE CRITERIA

Sl. No.	Name of the Programme	Upper Age Limit
1	All PG Programmes (Arts & Science, Humanities and Commerce)	NIL

7. NATIONALITY CRITERIA

A candidate seeking admission should be an Indian National. However, French Nationals residing in the U.T. of Puducherry and covered by the terms of the Treaty of Cession shall be treated on a par with Indian Nationals, for the purpose of admission to all the programmes.

8. RESIDENCE CRITERIA

An applicant is considered to be a Puducherry resident if he/she is an **Indian National** and satisfies at least one of the following criteria:

- i) The candidate or whose parent (either Mother or Father or Both) or Guardian (in case of children who have lost both the parents) has been residing continuously in the Union Territory of Puducherry for at least five years preceding the last date for submission of application.
- ii) Those candidates who have passed SSLC / HSC or any other public examination and for that purpose had undergone academic studies continuously **for 5 successive years immediately preceding the qualifying examination** (including the year of qualifying examination) in a recognized educational institution located in the U.T. of Puducherry and having their residence in the U.T. of Puducherry for 5 years continuously during that period. Mere stay in places such as residential hostel would not amount to residence.
- iii) For the Children of natives of the U.T. of Puducherry, who have declared any place in the U.T. of Puducherry as their home town and so certified by their respective Heads of Office, Nativity Certificate in the prescribed format has to be enclosed (G.O. Ms. No. 64 dated 25th May2006).

- iv) a) Children whose parents are Central/ State Government Servants/ Defence Personnel/ Central Paramilitary Forces/ Employees of Public Sector Undertakings wholly or substantially owned either by the Central Government or by the Puducherry Administration posted and have been serving in the U.T. of Puducherry for at least a minimum continuous period of **three** years immediately prior to the last date for submission of application.
- b) Children of the above said employees should have studied HSC / S.S.L.C. for two years in any of the schools in the U.T. of Puducherry and should have passed the qualifying examinations (HSC/ S.S.L.C.) from the same school(G.O. Ms. No. 04, Puducherry dated 09.02.2016 of the Chief Secretariat (Hr. & Tech. Edn.), Puducherry.
- v) Children of Defence Personnel killed or disabled in harness and children of Central Government Servants/ Puducherry U.T. Government Servants/ Defence Personnel/ Employees of Public Sector Undertakings wholly or substantially run either by the Central Government or by the Puducherry Administration who died while in service in the U.T. of Puducherry.
- vi) French nationals residing in the U.T. of Puducherry and covered by the terms of the “Treaty of Cession” shall be treated on a par with the candidates who produce the prescribed Puducherry U.T. Residence Certificate. Such French nationals will not be required to produce Residence Certificate; instead, they should produce a “**Certificate of Registration**” issued for this purpose by the French Consulate at Puducherry. Children of these French nationals shall not be considered for admission under the quota of non-residents.

Note:

1. Candidates seeking admission under the U.T of Puducherry resident category shall furnish the Permanent Integrated Certificate as per G.O. Ms. No 13, Dot 24/02/2007 of the Department of Revenue & Disaster Management, Puducherry and renewed from time to time.
2. Children of French Nationals under clause (vi) above shall not be considered for admission under the non resident quota.

9. RESERVATION OF SEATS

Reservations in admission to various programmes for the candidates of the U.T. of Puducherry belonging to different categories are as follows: Community certificates issued by the Govt. of Puducherry will only be considered for claiming reservation benefits. Again, SC / ST / BT / EBC / MBC / BCM / OBC candidates are also eligible for selection under Open Competition / General Category in addition to the reservations entitled to them.

SL. NO.	CATEGORIES	% OF RESERVATION
VERTICAL RESERVATION		
1	Open General	50 %*
2	Other Backward Classes (OBC)	11 %
3	Backward Classes Muslims (BCM)	2 %
4	Most Backward Classes (MBC)	18 %
5	Extreme Backward Classes (EBC)	2 %
6	Backward Tribes (BT)	0.5 %
7	Scheduled Caste (SC)	16 %
8	Scheduled Tribe (ST)	0.5 %

*includes 10% of total seats to be filled in purely based on merit irrespective of Nativity/Residence of U.T. of Puducherry.

HORIZONTAL RESERVATION*		
1	Children/Grand Children of Freedom Fighters (FF)	4 %
2	Persons With Disabilities (PWD)	5 %
3	Wards of Ex-Servicemen (ESM)	3 %
4	Meritorious Sports Persons (MSP) (Selection based on Sports Merit)	1 %
5	Students from Rural Colleges in Puducherry/ Karaikal Regions	15%

* **Horizontal** reservation: Seats reserved/allocated under these categories will become operational, only if the minimum number of seats earmarked for each of these categories is not filled in under normal process of selection in any category.

Scheduled Caste Candidates (SC)

Candidates claiming admission under this category should belong to a caste which is recognized as a Scheduled Caste under “**the Constitution (Puducherry) Scheduled Castes Order 1964**” dated 05.03.1964, read with “**the Constitution (Scheduled Caste) orders (Second Amendment) Act 2002**” (Central Act 61 of 2002) and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Puducherry, not below the rank of Deputy Tahsildar.

Scheduled Tribe Candidates (ST)

Candidates claiming admission under this category should belong to a caste which is recognized as a Scheduled Tribe under “**the Constitution (Puducherry) Scheduled Tribes Order, 2016**” dated 22.12.2016 and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Puducherry, not below the rank of Deputy Tahsildar.

Other Backward Classes (OBC) & Most Backward Classes (MBC) Candidates

Candidates claiming admission under these categories should enclose the recent OBC/MBC certificate issued by an Officer of the Department of Revenue and Disaster Management, not below the rank of Deputy Tahsildar.

Extreme Backward Classes (EBC), Backward Classes Muslims (BCM) and Backward Tribes (BT) Candidates

Candidates claiming admission under these categories should enclose the recent EBC/BCM/BT certificate issued by an Officer of the Department of Revenue and Disaster Management, not below the rank of Deputy Tahsildar.

Freedom Fighter Category (FF)

Candidates claiming admission under this category should be Children / Grand Children of Freedom Fighters and they should enclose the necessary certificate issued by the Officer-in-Charge, Freedom Fighters’ Cell, Government of Puducherry.

Wards of Ex-servicemen (ESM)

Those who are registered as Ex-servicemen in the Department of Sainik Welfare (DSW), Government of Puducherry and have got an Ex-serviceman / Widow of Ex-serviceman identity card from DSW should enclose the necessary certificate issued by the Director, DSW, Puducherry.

Persons with Disabilities (PWD)

Candidates seeking admission under this category should be residents of the Union Territory of Puducherry suffering from not less than 40 per cent of any disability as certified by a competent Medical Authority. They should also produce a full size photograph exhibiting the deformity.

Meritorious Sports Persons Category (MSP)

i) The highest achievement of the candidates in only one annual tournament under the listed sports disciplines in a year will be considered for awarding marks.

ii) The list of Sports Disciplines eligible for seats under sports quota:

- 1) Archery 2) Athletics 3) AtyaPatya 4) Badminton 5) Ball Badminton 6) Basketball
- 7) Billiards and Snookers 8) Boxing 9) Gymnastics 10) Handball 11) Hockey 12) Judo
- 13) Kabaddi 14) Karate do 15) Kayaking and canoeing 16) KhoKho 17) Polo
- 18) Power lifting 19) Rifle shooting 20) Roller Skating 21) Bridge 22) Carrom 23) Chess
- 24) Cricket 25) Cycling 26) Equestrian Sports 27) Football 28) Golf 29) Rowing
- 30) Softball 31) Squash 32) Swimming 33) Table Tennis 34) TaekWondo 35) Tennikoit
- 36) Tennis 37) Volley ball 38) Weightlifting 39) Wrestling 40) Yachting

Selection of candidates will be based on the marks obtained by the candidates following the guidelines given by the Government of Puducherry vide G.O. Ms.53 dated 24th May 2012 and G.O. Ms. No 6 dated 14th March, 2018 of Chief Secretariat (Higher & Technical Education), Puducherry.

Priority	Type of Achievement
1	International Achievement
2	Recognized National Achievement
3	Recognized South Zone Achievement
4	Recognized State level Achievement
5	Recognized State Championships
6	District/Regional/Zonal Level Achievements

ii) Participation / Achievements in sports / games shown in the list alone in the **five** years immediately preceding the year for which admission is sought will be taken into account. National / State Level Championships / Tournaments conducted by Organizations / Federations recognized by Indian Olympic Association / Ministry of Youth Affairs and Sports, New Delhi alone will be considered for award of marks (Recognition by the Indian Olympic Association / Ministry of Youth and Sports, New Delhi should be relevant to the period of years concerned).

- iv) Open /Invitational Tournaments of any kind will not be considered.
- v) For Tennis, Achievements of Top 3 players by his/her position in the ranking list published by ATTA based on the ranking rules and the final rankings of previous 4 years will be awarded marks for achievements and participation (Necessary credentials from such Associations are to be closed).
- vi) For Cricket, the Annual Official Championship / Tournaments conducted within the country under the auspices of BCCI at District / State National Level alone will be taken into consideration for that year.
- vi) The participation / achievements of candidates with nativity of Puducherry Union Territory and who represented the Union Territory of Puducherry alone are eligible for marks under National Category.
- vii) Candidates are eligible to apply for admission under Sports Quota and candidates of KVS/NVS/CBSE Schools within Puducherry are also eligible for Sports Quota.
- ix) All the achievement certificates are to be supported necessarily by the relevant participation Certificates and appropriate Forms /Certificates.
- x) No further enclosures of certificates will be entertained after the last date for submission of completed applications.
- xi) A candidate can utilize the sports quota only once for these admissions.
- xi) The relevant attested copies of the certificates issued by the appropriate authorities as detailed in the G.O Ms. 53 dt. 24.05.2012 are to be submitted along with the application.
- xii) A Committee will be constituted to scrutinize the applications received under this category and will rank the candidates based on the marks assigned to the certificate/s enclosed along with the application and the sports merit list will be published.

Students from Rural Colleges

Applicants claiming admission under the rural category should have continuous study of 5 years immediately preceding, and including the year of qualifying examination in the Rural Government School/Colleges situated within the jurisdiction of the respective Commune Panchayats. Rural certificates must be signed by the Head of the Institution of Government School/College, Puducherry.

Note:

Candidates seeking admission may submit the prescribed application duly furnishing all the relevant particulars with regard to Residence, Nativity and Community (no need to furnish the original certificates in support of the same). It would suffice if candidates declare in the application that all the particulars furnished by them are true and that if any information furnished by them is found to be false at a later stage, it will render them liable to severe action. However, candidates should produce their original certificates in support of their **Residence, Nativity, Community,etc.** at the time of counselling for admission.

10.ELIGIBILITY CONDITIONS

Candidates seeking admission to Postgraduate programmes should have passed the Undergraduate Degree Examinations.

Sl. No.	Name of the Degree	Specialization	ELIGIBILITY CONDITIONS FOR ALL THE PROGRAMMES	
			Relevant subjects at the Undergraduate level	Eligibility Marks for Admission <i>(Excluding the final semester marks)</i>
1	M.A.	Tamil	B.A. Tamil / B.Lit. or any other degree approved as equivalent to B.A. Tamil by Pondicherry University.	<p>(For Sl. No. 1-3) A candidate seeking admission to these programmes should have passed and secured a minimum of 50% marks in the main and allied subjects. For OBC/BCM/MBC/EBC/BT candidates, the minimum mark is 45%.</p> <p>There is no minimum % of marks for Scheduled Caste / Scheduled Tribe and Persons with Disabilities candidates; only a pass in the relevant subject is required.</p> <p>For admission to the language programmes, preference will be given first to the candidates who have studied the languages concerned as the major subject under Part-III.</p> <p>After having exhausted all the candidates as mentioned above, candidates who have studied the relevant language under Part-I or Part-II (minimum two years) may be considered.</p>
2	M.A.	English	B.A. English or any other degree approved as equivalent to B.A. English by Pondicherry University.	
3	M.A.	French	B.A. French or any other degree approved as equivalent to B.A. French by Pondicherry University.	
4	M.A.	History	B.A. History or B.A. in Social Sciences (Political Science, Economics and Sociology) with History as an ancillary.	<p>(For Sl. No. 4 & 5) A candidate seeking admission to these programmes should have passed and secured a minimum of 50%</p>

5	M.A.	Economics	B.A. Economics or any other degree approved as equivalent to B.A. Economics by Pondicherry University.	marks in the main and allied subjects. In the case of OBC/BCM/MBC/EBC/BT candidates, the minimum mark is 45%. There is no minimum % of marks for Scheduled Caste / Scheduled Tribe and Persons with Disabilities candidates; only a pass in the relevant subject is required.
6	M.Sc.	Mathematics	B.Sc. Mathematics or any other degree approved as equivalent to B.Sc. Mathematics by Pondicherry University.	<p>(For Sl. No. 6-13) A candidate seeking admission to these programmes should have passed and secured a minimum of 55% marks in the main and allied subjects.</p> <p>In the case of OBC/BCM/MBC/EBC/BT candidates, the minimum mark is 50%.</p> <p>There is no minimum % of marks for Scheduled Caste / Scheduled Tribe and Persons with Disabilities candidates; only a pass in the relevant subject is required.</p>
7	M.Sc.	Physics	B.Sc. Physics with Mathematics and Chemistry as an ancillary.	
8	M.Sc.	Chemistry	B.Sc. Chemistry or any other degree approved as equivalent to B.Sc. Chemistry by Pondicherry University.	
9	M.Sc.	Botany	B.Sc. Botany / Plant Science / Plant Biology and Biotechnology/Biotechnology /Microbiology or any other degree approved as equivalent to B.Sc. Botany by Pondicherry University.	
10	M.Sc.	Zoology	B.Sc. Zoology or any other degree approved as equivalent to B.Sc. Zoology by Pondicherry University.	
11	M.Sc.	Computer Science	B.Sc. Computer Science/ IT/BCA or any other degree approved as equivalent to B.Sc. Computer Science by Pondicherry University.	

12	M.Sc.	(Home Science) Food Service Management and Dietetics	Bachelor's degree in Food and Nutrition/Home Science/Food Service Management & Dietetics/Clinical Nutrition & Dietetics/Biochemistry/Biotechnology/Microbiology or any other allied science subjects under life sciences.	
13	M.Sc.	Statistics	Bachelor's degree in Statistics or Mathematics with Mathematical Statistics as an allied subject.	
14	M.Com.	General	B.Com. (General)/B.Com. with any Specialization.	<p>(For Sl. No. 14,15 & 16)</p> <p>A candidate seeking admission to these programmes should have passed and secured a minimum of 50% marks in the main and allied subjects.</p> <p>In the case of OBC/BCM/MBC/EBC/BT candidates, the minimum mark is 45%.</p> <p>There is no minimum % of marks for Scheduled Caste / Scheduled Tribe and Persons with Disabilities candidates; only a pass in the relevant subject is required.</p>
15	M.Com.	Corporate Secretaryship	B.Com. (Corporate Secretaryship)/ B.Com. (General)/ B.Com. with any Specialization.	
16	M.T.T.M.	Master of Tourism & Travel Management	B.T.T.M. / B.B.A. (Tourism) / B. Voc. (Tourism) or any other equivalent degree specified by Pondicherry University.	

Note : If necessary, an entrance examination may be conducted for PG Programmes as approved by the BOS & Academic council.

11. SELECTION PROCEDURE

Candidates will be selected for admission based on aggregate marks in all semesters (**Only Part III subject marks**) except the final semester.

Procedure for Determining the Merit Score

Algorithm Merit list:

- i)
 - ❖ **Step 1:** Calculate the Total Marks, $TM = \text{Sum of all the marks secured.}$
 - ❖ **Step 2:** Aggregate Marks, $AM = TM - [P1.M + P2.M + E.M + P4.M].$
 - $P1.M = \text{Part I Marks; } P2.M = \text{Part II Marks; } P4.M = \text{Part IV Marks.}$
 - $E.M = \text{Environment Studies and/or Public Administration Marks.}$
 - ❖ **Step 3:** Calculate the Average AM, $AAM = (AM \text{ obtained} / \text{Max. Marks in Part III}) * 100.$

Order of Priority for Tie Break

In case of a tie, the following steps are to be adopted.

- a) Total marks are to be compared.
- b) In case the total marks are also the same, the dates of birth of the candidates concerned are to be compared.

12. SEAT MATRIX

The Detailed Seat Matrix will be uploaded on the Institute's Website separately.

13. FEE STRUCTURE

Name of the Fee	M.A./ M.Com./ M.T.T.M.	M.Sc. (Science Programmes)	M.Sc. (Computer Science)
<u>GOVT.ACCOUNT</u>			
*Admission Fee	50	50	50
Tuition Fee	-	-	-
Centre Calendar Fee	50	50	50
Medical Inspection	50	50	50
Laboratory Fee (for science programmes)	-	60	500
Reading Room	50	50	50
Science Fee	-	-	-
Library Fee	-	-	-
Research Fee	-	-	-
Sub-Total	200	260	700
<u>QUASI GOVT.ACCOUNT</u>			
Athletic Association	200	200	200
Centre Magazine	150	150	150
Centre Day	200	200	200
Institute Development Fund	1000	1000	1000
Accreditation fees	500	500	500
Autonomy fees	500	500	500
Fine Arts Association	100	100	100
Stationery Fee	200	200	200
Medical Assistance Fund	50	50	50
Students' Group Insurance	100	100	100
*I.D. Card	150	150	150
*Caution Money Deposit (Refundable)	100	100	500
Union Society	20	20	20
Department Curriculum Promotion Fee	300	300	300
Students' Welfare Fund	200	200	200
*Alumni	200	200	200
Parents-Teachers' Association	200	200	200
*Students' Co-operative Stores	250	250	250
Internet Fee	100	100	100
Placement Fee	150	150	150
Sub-Total	4670	4670	5070
<u>UNIVERSITY ACCOUNT</u>			
*Registration Fee	60	60	60
University Development Fund	50	50	50
Sports Fee	25	25	25
Alumni Association	-	-	-
Matriculation Fee	-	-	-
Sub-Total	135	135	135
GRAND TOTAL	5005	5065	5905

For Non-Resident students, the fee is Rs. 250/- extra for each year.

*Fee payable at the time of admission only. All other fees are payable annually, subject to the guidelines from Govt. of Puducherry from time to time.

In addition to the above, the following fees are payable to Pondicherry University at the time of admission by the students who are graduated from Universities other than Pondicherry University.

Matriculation Fee	...	Rs. 18/-
Recognition Fee for Bachelor's degree examination conducted by other accredited Statutory Agency/ University in India	...	Rs. 180/-
Recognition Fee for an examination conducted by Universities or other accredited bodies outside India	...	Rs. 450/-

(Subject to revision by Pondicherry University)

Note:

After joining a programme, if a student leaves the Institute during the term, he/she shall have no right to claim refund of any portion of the remitted fee except the Caution Money Deposit.

14. SPECIAL FEATURES

The programmes at this Institute are run on the Semester pattern. An academic year consists of 2 semesters of 15-16 weeks each. The Institute works from Monday to Friday *. The Institute has qualified faculty in each discipline with Guide ship for Ph.D. Academic programmes include formal lectures, tutorials, integrated MOOCs, group discussions, library work, projects, assignments, seminars, internship, Online Mode, etc..

a) Assessment

In order to qualify for a pass, a student should get

- i) a minimum of 40% marks in **Continuous Internal Assessment** (16 out of 40 Marks) &
- ii) a minimum of 40% marks in **End-Semester Exam**(24 out of 60 Marks),and
- iii) a minimum of 50% marks in aggregate when **CIA** and **ESE** marks are added.

All students (except students of Tamil and French) shall write examinations in English which is the medium of instruction. The answer scripts written in any other language than the relevant one, which is the medium of instruction, will not be valued.

b) Supplementary Exam

- i) A failed student who meets the attendance requirement and has a minimum of 40% internal assessment marks (16 out of 40 Marks) may be permitted to register for the supplementary examination which will be conducted shortly after the declaration of result of End-Semester Examination adhering to certain conditions.
- ii) Students who have failed due to insufficient attendance (less than 75%) and/or less than 40% internal assessment marks (16 out of 40 Marks) should repeat the programme as and when it is offered on an extra payment.

* Subject to change as per the direction of Govt. of Puducherry.

c) Students' Co-operative Stores

It is mandatory for all the students to be members of the Students' Co-operative Stores.

d) Attendance

Students are required to attend a minimum of 75% of the classes actually held in each semester, failing which they may not be permitted to appear for the University examinations.

e) Discipline

The Institute aims at maintaining the highest standard of discipline amongst its students. The students shall cooperate and abide by any general or special rules prescribed from time to time by the Institute and shall give a written undertaking thereof in the form prescribed. This form has to be signed by students and parents/guardians before the Director of the Institute.

- i) Students shall not associate themselves with any political party or organization within or outside the institute campus.
- ii) Use of alcohol and intoxicating drugs inside the Institute premises is strictly prohibited.
- iii) Students shall desist from agitations and demonstrations.
- iv) Every student shall carry his/her Identity Card issued by the Institute Authorities.
- v) Any act of disobedience or misconduct on the part of a student will be promptly reported to their respective parent/guardian and will be seriously viewed, attracting suspension, expulsion and the like depending upon the degree of misconduct.
- vi) The Director has the right to issue the Transfer Certificate to any student at any time in the programme of the study on account of his/her indiscipline or non-payment of fees/dues on time or continuous absence from class for more than 10 days and ask him/her to leave the Institute.
- vii) Ragging is strictly prohibited as per the notification issued by the Ministry of Education, Government of India, New Delhi (vide their letter No. 9-18/2008 [U-5] dated 29th April, 2008) with a penalty ranging up to 2 years of imprisonment. If any student indulges in any form of ragging, he/she will be summarily rusticated from the Institute.

Candidates and Parents have to sign the undertaking at the time of admission.

FOR OTHER DETAILS, CONTACT

**THE OFFICE OF THE DIRECTOR,
KMGIPSR.**

LIST OF ANNEXURES

ANNEXURE - I

FORMAT OF CERTIFICATES FOR PUDUCHERRY UT RESIDENTS' QUOTA

1. Candidates seeking admission under the UT of Puducherry residents' quota seats must furnish Permanent Integrated Certificate as per G.O. M.s. No.13, Dt.24.2.2007. of the Department of Revenue & Disaster Management, Puducherry or separate certificate in the prescribed format issued by the Taluk Office concerned.

[OR]

2a. Certified that Shri. / Smt./Kumaripassed the Higher Secondary / any other higher public examination/UG Degree in the year and for that purpose has undergone his/her academic studies continuously for five successive classes in the following recognized institution(s) in the UT of Puducherry.

Sl. No.	Name of the Institution (s)	Date(s) attended
1		
2		

Place:

Date:

Signature of the Head of the
Institution last attended with office seal

2b. Certified that the said Shri./Smt./Kumari-----
has resided in the UT of Puducherry continuously for five years during the period of his/her study mentioned in the certificate 2(a) above.

Place:

Date:

Tahsildar/Deputy Tahsildar

Name of the Officer:

(Office Seal)

[OR]

3a. Certified that Shri./Smt ----- Father /Mother of
Shri./Smt./Kumari ----- is a Puducherry
Government employee/Central Government Employee/Employee of-----
which is a Public Sector Undertaking run wholly/substantially by the Central
Government/Puducherry Administration and he/she is presently posted and has been
serving in the UT of Puducherry since ----- (Continuous THREE years is mandatory).
(Please indicate the date from which he/she has been serving in the UT of Puducherry).

Place:

Date:

Name & Designation of Head of the
Office
(Office Seal)

[OR]

4. Certified that Shri./Smt.-----
Designation ----- Father/Mother of
Shri./Smt./Kumari ----- was a
Defence Personnel/Central Paramilitary Force and was killed / disabled in harness during the
year ----- .

(Enclose separately the document to prove that you have declared any place in UT of
Puducherry as their home town).

Place:

Date:

Name

Designation of Head of the
Office/OC of
(Office Seal)