1. General Body meeting of PTA was held on 10.10.2014 at 3.00 p.m. in the conference hall of Kanchi Mamunivar center for PG Studies, Lawspet, Puducherry. The Chairman, President, Executive Committee members including 52 PTA members have attended and suggested fruitful ideas for the welfare of the students.

2. EC meeting was held on 11.11.2014 at 11.00 am in the director chamber and the EC meeting suggested the following activities for the Students welfare on this institution.
   - Contribution to celebrate the institutions silver jubilee year on April 2015.
   - Collection of the students subscription rupees 100 / every year from the both year P.G and M.Phil., Ph.D., Research scholars
   - Change the name of the institution to include Government
   - To wrote a letter to PRTC management to bus facility of students
   - To make a shelter for outdoor auditorium
   - To make full pledged canteen facility and the parents expressed that existing canteen to replace by new canteen.

3. G.B. meeting of PTA was held on 15.09.2015 at 3.30 pm in the conference hall of Kanchi Mamunivar center for PG Studies, Lawspet, Puducherry, for electing new office bearers in the presence of the director and chairman of association in the chair. The chairman including 71 PTA members have attended and elected new office bearers for PTA of KMCPGS. The elected members also assumed their full co-operation and involvement for the development of the institution.

4. The General Body meeting of the PTA, KMCPGS, held on 18.04.2016 at 3.00 p.m. in the center’s Auditorium. The chairman including 21 PTA members have attended and the following activities were suggested in the meeting for the student’s welfare of this institution:
   - To collect the parents cell numbers and use SMS option for intimation of PTA meeting.
   - PTA meeting will be concluded at the time of issuing Mark sheet.
   - To arrange a compulsory PTA meet in every semester.
   - Change the name of the institution to include the word ‘Government’.
Resolution for collection of the student’s subscription Rs.100/- every year from
the both years of P.G., M.Phil. And Ph.D. Research scholars.

Try to initiate M.Phil. Computer Science course.

To send Centre day invitation to PTA & Alumni members.

To print a PTA letter pad.

PTA decided to give a representation to Secretary (Edn) for new building &
hostel.

G.B. meeting of PTA was held on 12.09.2016 at 3.00 pm in the conference hall of Kanchi
Mamunivar center for PG Studies, Lawspet, Puducherry, for electing new office bearers
in the presence of the Director and Chairman of Association in the chair. The Chairman
including 102 PTA members have attended and elected new office bearers for PTA of
KMCPGS. The elected members also assumed their full co-operation and involvement
for the development of the institution. The following decisions were made in the meeting.

- To development of basic amenities to the students such as cleaning of rest room,
  lab facilities in Physics Department, Government Bus facilities exclusive to PG
  students.

- Improvement of communication skills.

- To fill the existing vacancies of teaching and non-teaching staff.

The Executive committee meeting of the Parents Teachers Association, KMCPGS held
on 25.10.2016 at 11.00 hrs. in the chambers of director for discussion about the needs of
women hostel facilities for the benefit of our students. The following decisions were
made in the meeting.

- For the construction of women’s Hostel, it is decided to approach for necessary
  funds from the education department, government of Puducherry and the social
  welfare department, Govt. of Puducherry, at the land reserved near Judge
  Quarters.

- For extension of building for KMCPGS in the land allocated within the campus, it
  is decided to approach the necessary fund from RUSA.

- To fill the existing vacancies of teaching and non-teaching staff.
Resolved that an amount of Rs.100/- (one hundred only) be collected per year from each P.G., M.Phil. And Ph.D. Candidates from the academic year 2017-2018 onwards.

7. The General body Meeting of the PTA, KMCPGS, held on 16.03.2017 at 2.30 p.m. in the conference hall. The chairman including 71 PTA members have attended the meeting. The following decisions were made in the meeting.

- All the head of the departments have strictly instructed the students to send their parents without fail to attend the forthcoming PTA meeting.
- While conducting farewell party, it is mandatory that staff members should be present with the students till the end of the program.
- Parents have requested for our college bus in a regular basis for their wards.
- Distribution of the semester mark sheets to the students will be held in front of the parents in department wise. Head of the Department shall decide date and time for their own convenient to meet the parents. Suggestion of the parents will be submitted to the PTA Secretary.
- Parents were informed regarding the fundamental works carried out for the construction of new building.

Action taken report on the decisions taken in the GB and EC meeting

- The PTA has established a rest room for girl students with all basic facilities, as majority of the students are girls.
- In the beginning of every academic year, after the admissions, PTA organizes a meeting for the first year P. G. Students in their respective departments; Teachers were introduced to the parents and briefed about the course, curriculum, rules and regulation of the institution, extracurricular activities, status of our institute (autonomous, college with potential for excellence, NAAC - ‘A ‘grade etc.,)
- The members of the PTA regularly visited the Center to provide required facilities in the campus like Sanitation, hygiene, drinking water, Bus facilities etc., and also guide the director for the development of the center.
• Medical attention is also given to the students if required with the help of the Govt. Primary Health Center, Lawspet, Puducherry.
• General Body and Executive Committee meetings of PTA are being conducted periodically and discuss the actions to be taken on various aspects and guidelines expressed by the parents and teachers in both academic and co-curricular activities.
• The PTA also encourages the students who participated in various competitions like sports, Cultural activities, Essay, Quiz at National level.
• Executive Committee members of PTA also supervised the infra structural facilities provided by UGC-CPE to the center like smart class rooms, conference hall, library etc., to ensure quality of things and workmanship.
• The EC members with the help of the Director and Staff members immediately attend to all the grievances brought to their notice by the students, parents and Staff.
• PTA recommended to continue the full-fledged canteen in the center
• EC members of PTA met and requested to honorable education minister R.Kamalakannan for necessary funds for the construction of women’s hostel.
• PTA has highly recommended in continuing the NET and IAS coaching classes for interested students in the center.
• Contributed to make shelter for outdoor auditorium.
• Wrote a letter to PRTC management for additional bus facilities of students.
• Collection of the PTA membership amount subscription rupees 100/ year from the student of P. G., M. Phil and Ph. D. Research Scholars, was implemented from this academic year 2017-2018 onwards.
• PTA has instructed the distribution of semester mark sheets must take place in the presence of the parents.
• PTA has recommended in arranging the placement.
• Compulsory parent teacher’s meet were conducted in all the departments for the collection of their suggestions and grievance for the welfare of students as advised by PTA.